

Integration of TNA proposals into digital user office DOOR

Procedure to handle EU Programme proposals

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Frame for contribution to EU TNA program

- Prior consultation with management and beamline staff
- external review by EU program accepted by Management if
 - expert and non-biased reviewers
 - restricted to a very limited amount of beamtime
- amount of access, participating DESY facility/beamlines and infrastructure defined in the contract

Scheduling for TNA *also industry, Management reserve ...*

- If requested **during call/review period**: can easily be included in official schedule
- If requested **during run**: scheduling difficult, has to be squeezed in, replacing e.g. inhouse or commissioning beamtime
- some BL with expected access spare some shifts

→ delayed scheduling in the following run may happen

Workflow– TNA *industry, Management...*

REVIEW

- EU project panels (NFFA, remake@ARI) via external systems
- DESY staff included for feasibility check
- no review required for industry, inhouse-type of proposals...

WORKFLOW

- **Notification** of successful application by EU project management
- **creation of proposal in DOOR** by User Office (*or others, depending on type of proposal*)
- user is informed and gets Proposal ID and has to **submit experiment specification** for the proposal via DOOR
- scheduling by BL manager, mail to user informing about required next steps
- administrative steps (declarations, registration etc.) to be done by user as usual

REPORTING

- experimental report for each beamtime or summary final report

Integration into DOOR – TNA ... *industry, Management...*

- very **simple design**, flexible with respect to duration, shifts, reports, organization
- implemented to **respond to need for divers types of access not directly requested** by users via DOOR
- integration into DOOR allows statistics, automated reminders etc.

ADD NON-PUBLIC PROPOSAL (TYPE ARI)

TITLE (*)

Remade@ARI Proposal ID XYZ - Title of the original proposals

LEADER/PRINCIPAL INVESTIGATOR

Project Leader (*) Dr. Joanne McCarthy

Principal Investigator (*) Dr. Daniela Unger

PROPOSAL SPECIFICATIONS

Experimental setup/Instrument (*) PETRA III: P08

Select time unit for proposal (*) Shifts (1 shift eq. 8 hours)

Number of time units required for proposal (*) 24

Contact Dr. Florian Bertram

Primary Research Field (*) Energy

Secondary Research Field - Select one -

Research Category (*) Applied science

Discipline (*) Chemistry

Specific Discipline (*) Green Chemistry

Valid until (dd/mm/yyyy) (*) 31/05/2024

INDUSTRIAL INVOLVEMENT/SPONSORSHIP

Does this proposal have any industrial involvement or sponsorship? This information is used only for statistical purposes. Your answer will not affect the rating of your proposal.

Industrial involvement/sponsorship (*) Yes

Name and address of the industrial partners (*) Company XYZ

DETAILED PROPOSAL DESCRIPTION

Attachment (*) Appendix9_DU_HCW_OHS_DU.pdf