

IMPULSE First In-person Meeting of the IMPULSE Steering Board (StB), Work Package Leaders (WPLs), Task Leaders (TLs) and Project Management Team (PMT)

Date, time	8 September 2022, 09:00 – 16:45 CEST
Registration	https://indico.eli-laser.eu/event/16/
Version	V8 – 20220906

Agenda

#	Time	Topic	Speakers
1.	09:00 – 09:05	Introduction <ul style="list-style-type: none"> Welcome Goals of the meeting 	A. Weeks (Coordinator, ELI ERIC)
2.	09:05 – 09:30	Plenary session <ul style="list-style-type: none"> Workshops' objectives Presentation of topics / questions / issues relative to each WP 	A. Weeks (Coordinator, ELI ERIC) and M. Maric (Project Manager, ELI ERIC)
3.	09:30 – 15:00	<i>Three consecutive sessions with two workshops organized in parallel per session will be moderated by each WPL with TLs' and other participants' active participation in discussions about topics, questions and issues raised at the plenary session. Timing: 1.5 hours for each workshop / session. StB members and other participants are welcome to join workshop/s of their interest or have their own separate meeting for the duration of the workshops.</i>	
		1st session (09:30 - 11:00)	
		WP2 – Joint development of ELI as an integrated organisation	G. Németh (WP2 leader, ELI ERIC)

	<p>Topics for discussion:</p> <ol style="list-style-type: none"> 1. Review of WP2 tasks and deliverables in light of the overall objectives 2. Plan and discuss required engagement and allocation of resources, update RACI accordingly (if necessary) 3. Development of implementing regulations, processes and procedures related to the specific policies 	
	<p>WP5 – Enabling excellent user access</p> <p>Topics for discussion:</p> <ol style="list-style-type: none"> 1. Short summary of the status of WP5 tasks and WP5 budget 2. User portal and 1st ERIC call for proposals 3. Status of implementation of the IMPULSE flagship experiments; synergies with WP3 and WP4 4. Selection and allocation of beamtime for user access pilot experiments 5. Next WP5 deliverable and milestone, in Oct-Nov 2022 (T5.3-5.5) 6. Training for users – in the 1st ERIC call and further on 7. Organization of the Three pillars workshop – representation from the facilities, program 	<p>K. Tanaka (WP5 leader, ELI-NP)</p>
<p>2nd session (11:00 - 12:30)</p>		
	<ol style="list-style-type: none"> 1. WP3 – Ramping-up Towards Excellent Steady-State Operations 2. Topics for discussion 3. General: Higher level involvement of external partners in all tasks, avoid their underspending. Define their contribution to get 	<p>A. Makai (WP3 leader, ELI-ALPS)</p>

	<p>better support from them to the progress of tasks.</p> <ol style="list-style-type: none"> 4. Task 3.4: Discuss on next steps of the task and involvement of Beamlines to have more input on training needs and trainings available 5. General: Talk about the difficulties, problems we face in any of the tasks, support needs, etc.. 6. AoB 	
	<p>WP6 – Fostering ELI’s Innovation Impact</p> <p>Topics for discussion</p> <p>Building of ELI ERIC Innovation management through the Impulse project:</p> <ol style="list-style-type: none"> 1. Detailed roles of Innovation Board, Industry Panel, and Innovation Offices. Split of responsibilities. Overview of capacities to support innovations at ELI facilities. 2. Financial support to innovation development via Innovation Fund and Innovation Award competition. Individual motivations and experiences. Key development areas. 3. Building of the ELI Industry Liaison Office network. An ILO model for the ELI ERIC consortium. 4. Outreach and promotion of ELI innovations. Plan of activities. 	A. Hála (WP6 leader, ELI Beamlines)
	<p>3rd session (13:30 – 15:00)</p>	
	<p>WP4 – Key technologies & enhanced experiments</p> <p>Topics for discussion</p> <ol style="list-style-type: none"> 1. User DAQ requirements and readiness of control systems 2. Hot topics in advanced 	D. Kramer (WP4 leader, ELI Beamlines)



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		WP7 – Promoting ELI Membership & Communication Topics for discussion <ol style="list-style-type: none"> 1. Overview and update incl project comms strategy / ELI comms policy / engagement of new member countries and partners/ social media/publications 2. Activities plan -> content plan 3. Budget 4. Complementarities and synergies 	A. Schmidli (WP7 leader, ELI ERIC)
	12:30 – 13:15	<i>Lunch break</i>	
	13:15 – 13:30	<i>Evacuation exercise</i>	
4.	15:00 – 16:30	Reporting on results from separate workshops	WPLs
5.	16:30 – 16:45	Conclusions and next steps	A. Weeks (Coordinator, ELI ERIC)

Dinner

Date, time	7 September 2022, 19:30 CEST
Restaurant	Botanic , Olbrachtova 54, in Prague 4

Suggestions for accommodation

#	Hotel	Address	Link
1.	OCCIDENTAL PRAGUE 4 HOTEL (pre-reserved rooms)	Na Strži 32 14000 Prague 4	Occidental Praha - Reservations - Room Availability (barcelo.com) Occidental Praha – Rezervace – Dostupnost pokoje (barcelo.com)
2.	OLIVŮV PIVOVAR (a small B&B hotel in a	Za Radnicí 739 252 41 Dolní Břežany	www.olivuvpivovar.cz



	walking distance)		
3.	AZZA Hotel (6 km from ELI Beamlines, no public transport available, by taxi only)	Jesenice, Horní Jirčany	https://www.azzapraha.cz
4.	PANORAMA Hotel Prague ***+ (close to the metro station "Pankrác" red line C)	Milevská 7, Praha 4	www.panoramahotelprague.com
5.	HOLIDAY INN Prague ***** (close to the metro station "Vyšehrad" red line C)	Na Pankráci 15, Praha 4	www.holidayinn.cz
6.	CORINTHIA Hotel Praha ***** (close to the metro station "Vyšehrad" red line C)	Kongresová 1, Praha 1	https://www.corinthia.com/prague/

Transfer from Hotel Occidental Prague 4 to ELI ERIC

Date, time	8 September 2022, 08:05 AM
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Invitees

#	StB / WPL / TL / PMT	Name and affiliation	Email	Travelling
1	StB	Allen Weeks, ELI ERIC	allen.weeks@eli-laser.eu	
2	StB	Gábor Szabó, ELI-ALPS	gabor.szabo@eli-alps.hu	1
3	StB	László Jaloveczki, ELI-ALPS	Laszlo.Jaloveczki@eli-alps.hu	2
4	StB	Roman Hvězda, ELI Beamlines	roman.hvezda@eli-beams.eu	
5	StB	Florin Negoită, ELI-NP	negoita@nipne.ro	3
6	PMT	Florian Gliksohn, ELI ERIC	florian.gliksohn@eli-laser.eu	
7	PMT	Federico Canova, ELI ERIC	federico.canova@eli-laser.eu	4
8	PMT	Jan Pernet, ELI ERIC	jan.pernet@eli-laser.eu	
9	PMT	Minja Maric, ELI ERIC	minja.maric@eli-laser.eu	



10	WPL 2	Gábor Németh, ELI ERIC	gabor.nemeth@eli-laser.eu	5
11	TL 2.3	TBC		
12	TL 2.4	TBC		6
13	TL 2.5	TBC		7
14	WPL 3	András Makai, ELI-ALPS	Andras.Makai@eli-alps.hu	8
15	TL 3.1	Bálint Kiss, ELI-ALPS	Balint.Kiss@eli-alps.hu	9
16	TL 3.2	Daniel Ursescu, ELI-NP	daniel.ursescu@eli-np.ro	10
17	TL 3.3	Pavel Bakule, ELI Beamlines	Pavel.Bakule@eli-beams.eu	
18	TL 3.4	Zita Váradj, ELI-ALPS	Zita.Varadi@eli-alps.hu	11
19	WPL 4 and TL 4.1	Daniel Kramer, ELI Beamlines	Daniel.Kramer@eli-beams.eu	
20	TL 4.2	Mihail Cernaianu, ELI-NP	mihail.cernaianu@eli-np.ro	12
21	TL 4.3	Lajos Schrettner, ELI-ALPS	Lajos.Schrettner@eli-alps.hu	13
22	TL 4.4 (1)	Daniele Margarone, ELI Beamlines	Daniele.Margarone@eli-beams.eu	14
23	TL 4.4 (2)	Zsolt Divéki, ELI-ALPS	Diveki.Zsolt@eli-alps.hu	15
24	WPL 5	Kazuo Tanaka, ELI-NP	kazuo.tanaka@eli-np.ro	16
25	WPL 5 (substitute)	Ovidiu Tesileanu, ELI-NP	ovidiu.tesileanu@eli-np.ro	17
	TL 5.1 and TL 5.2	Florian Gliksohn	florian.gliksohn@eli-laser.eu	
26	TL 5.3	Dimitris Charalambidis, ELI-ALPS	Dimitris.Charalambidis@eli-alps.hu	18
27	Science director	Katalin VARJÚ, ELI-ALPS	katalin.varju@eli-alps.hu	19
28	TL 5.4	Jeong Tae Moon, ELI Beamlines	TaeMoon.Jeong@eli-beams.eu	
29	Science director	Daniele Margarone, ELI Beamlines	Daniele.Margarone@eli-beams.eu	
30	TL 5.5	Domenico Doria, ELI-NP	domenico.doria@eli-np.ro	20
31	Science director	Sydney Gales, ELI-NP	sydney.gales@eli-np.ro	21
32	WPL 6	Ales Hala, ELI Beamlines	Ales.Hala@eli-beams.eu	
33	WP 6	Dávid Bereczkei, ELI-ALPS	David.Bereczkei@eli-alps.hu	22
34	WP6	Marius Jurca, ELI-NP	marius.jurca@eli-np.ro	23
35	WP6	Željka Skočilić, ELI ERIC	zeljka.skocilic@eli-laser.eu	



36	WPL 7	Alexandra Schmidli, ELI ERIC	alexandra.schmidli@eli-laser.eu	24
37	TL 7.6	Nad'a Witzanyová, ELI ERIC	nada.witzanyova@eli-laser.eu	
38	WP7	Dóra Vörös, ELI ERIC	dora.voros@eli-laser.eu	25

